



## Hawaii Division

### Part-Time, Facilities & Maintenance Associate

DFS Hawaii is currently hiring for a Part-Time Facilities & Maintenance Associate for our T-Galleria in beautiful Waikiki Hawaii location!

Part of LVMH Group (Moët Hennessy Louis Vuitton), DFS ([www.dfs.com](http://www.dfs.com)) is the world's leading luxury retailer catering to the traveling public, with stores spanning the globe from Honolulu, Los Angeles, New York to Asia, India and Italy. We offer our customers a carefully curated selection of exceptional products from over 700 of the world's leading brands across four categories: Fashion and Accessories, Beauty and Fragrances, Watches and Jewelry, Food and Gifts, and Wine and Spirits.

#### **BENEFITS:**

- Competitive Pay
- Generous Store Discount
- Knowledge & Skills Trainings
- Medical, dental & additional coverage
- 401K with Company Matching
- Career Development Opportunities
- Performance-based bonus & incentives
- And much more!

#### **Description**

##### **Purpose and Objective:**

The Facilities Maintenance Associate is responsible for maintaining the highest standards of housekeeping and facility maintenance in order to maximize customer experience and ensure comfort and safety for all. They execute company programs for maintaining standards of sanitation, maintenance, housekeeping, safety, and security of equipment and facilities.

##### **Essential Job Duties and Responsibilities:**

- Maintain work area and equipment in a clean and orderly condition and follow prescribed safety regulations
- Perform typical maintenance tasks to support the facility
- General housekeeping of store premises includes cleaning service
- Assist Management in tracking and ordering housekeeping and maintenance supplies.
- Escort and supervise the performance of service providers and outsource contractors adhering to location specific security requirements and ensuring all work meets DFS specifications including completion timeframes
- Provide manpower for projects that require heavy lifting or movement
- Perform minor repairs, dry wall, painting, and general cleaning
- Assist with fixture moves
- Plumbing repairs - broken or leaking piping, fixtures, etc.
- Clear plugged drains
- Repair and install doors, cabinets, shelves, locks
- Repair walls, floors, ceilings
- Paint interior and exterior of buildings, and parking lots
- Maintain flood barriers
- Daily light bulb maintenance



- Maintains equipment (carts, hand trucks, wheel chairs)
- Office furniture moves, fixture moves and deliveries
- Remove recycling materials
- Oversee Hazardous Material (Hazmat) waste disposal (lights, liquids, etc.)
- Comply with safety regulations and maintain clean and orderly work areas
- Able to perform but not limited to the following: carpentry, plumbing, masonry, assist the facilities electrician, painting and janitorial
- Carry out repair work, renovation work, special event preparation

**Knowledge, Skills and Abilities Required:**

Educational Requirements: Secondary school or High School diploma or technical school degree

Work Experience: 2 to 3 years in commercial facilities maintenance preferred

Critical knowledge & skills: Must be familiar with and use all hand tools, power tools and materials handling equipment in performing duties

**Other Qualifications / Core Competencies:**

- Lifting of objects up to 50 lbs. occasionally, and/or up to 30 pounds frequently and/or up to 10 pounds constantly
- Able to climb in overhead structures, work beneath machines and in close quarters performing analysis and repair work
- Regularly exposed to dust, odors, oil, fumes and noise
- Exposure to a combination of normal office type environments and store environments

There are 3 ways to apply:

1. Email your resume to [jobs@dfs.com](mailto:jobs@dfs.com)
2. Click the link below to submit application,  
<https://app.smartsheet.com/b/form?EQBCT=39ee4af43366426cb33fafb3d5310b6d>
3. Use QR code below for easy access.

